Krystal West

4340 S. Norfolk Ave**.**

Tulsa**, Oklahoma 74**105

**(918) 345-0845**

**Professional Summary:**

Skilled at completing various types of inspections with speed, efficiency, and accuracy to meet deadlines. Good relationship building & problem solving with strength in written & verbal communication. Detailed and organized Field Inspector offering over 10 years of hands on experience in both the property and automotive inspection industry. Well-versed in performing surveys to complete inspections to document conditions of properties. Effective communicator with first rate organizational and time management abilities.

**Field Inspections**

* Real Estate Inspections, Insurance Risk Inspections, Environmental Inspections, Business Verifications, Merchant Site Inspections, Mortgage Inspections, Draw Inspections, Loss Draft Inspections, Automotive Inspections, and Occupancy Inspections
* Inspect various types of property including commercial properties, residential properties, vacant land, automobiles, boats, waverunners, and personal property including damaged vehicles, writing narratives, completing surveys, writing repair estimates, and submitting estimates to insurance partners and customers, consistently meeting deadlines.
* Maintain a professional relationship with various companies, business owners, customers, insurance companies,and other outside vendors to ensure a continued working partnership.

# **Employment History**

 Sole Proprietor-West Inspect (Nov 2017- Current)

 Sole Proprietor-Atlas Auctions (2011-Current)

 Estimator - Accurate Autobody & Glass (March 2016 - July 1,2019)

 Assistant Manager - Go Fit Auto Panels (May 2014-October 2015)

 Sole Proprietor - West Preservation (2011-2014)

 Sales Representative - Go Fit Auto Panels (2010-2011)

 Cooling Specialist / Sales Representative - Auto Panels Plus / LKQ Corporation / Keystone

 Automotive (2006-2010)

 Business Partner - Central Automotive Radiator Sales (2006)

 Manager - A&A Radiator Warehouse (1998-2006)

 Assistant Manager - Roy Rogers Foreign Car Parts (1998)

 Office Manager - Interparts of Tulsa (1995-1997)

# **Education**

  **Kevo Real Estate School**

 **Mortgage Field Services Inspection Course -** Certified Mortgage Field Services Inspector

 **Tulsa Tech** – Banking / Financial

 **Broken Arrow High School -** Diploma

# References: Provided by Request